

GRANT ADVISORY PANEL

22 November 2011

Present: Sandra Garner (Chair)
Steve Manwaring
Dick Edwards
Judith Monk
Karen Rigby-Faux
Kevin Stower, External Funding Manager, Hastings Borough Council
Michael Courts, Democratic Services Support Officer, Hastings Borough Council

Apologies: None

1. Welcome & apologies

SG welcomed those present to the meeting.

2. Minutes from meeting on 24.8.2011

The Minutes were agreed as a true record of the meeting. Further to an action point raised at the meeting KS informed the group that he had consulted Jayne Butters, Borough Solicitor, Hastings Borough Council, regarding the contractual agreement outlined in Appendix C of the Service Level Agreement.

3. Matters arising

SG noted that the Panel had been congratulated on its work to date at the meeting of the Charity Committee on 7.9.2011. The panel thanked KS and his team for their work so far in administering the application process.

ACTION: 1) The Chair to contact Jayne Butters, Borough Solicitor, Hastings Borough Council regarding the formulation of the Panel's final report to the Charity Committee on 12.12.2011 (SG)

4. Applications for funding

Following on from the application process, fifty two applications for funding had been received with a combined value of £199,185.24. KS had then divided the applications between members of the panel in accordance with their declared

prejudicial interests and areas of nervousness for consideration in advance of the meeting.

Three members of the panel then presented each of the applications they had received. After discussion, the panel resolved to provisionally accept or decline applications for funding.

At the close of the meeting, the panel had provisionally approved grants to the value of £76,125.72

ACTION 1) Remaining panel members (JM and KRF) to present applications for consideration at the next meeting (Grant Advisory Panel)

5. Any Other Business

The panel considered the printing costs associated with the application process for panel members and resolved that in future rounds of grant allocation the applications would be printed by HBC for distribution to panel members and costs could be charged as part of the administration fee.

The group also discussed an article which appeared in The Observer concerning the development of play areas on the seafront.

6. Dates of Next Meeting

30 November 2011- 6.00pm, HVA Jackson Hall, Portland Place